

evoko™

clever workplace solutions

Cloud suite intro

WHO WE ARE

Evoko create, market, sell and support clever workplace solutions for the modern office.

Our mission is to help organizations get pleasurable business advantages. We do this by delivering complete worktech solutions with a sublime user experience as well as clear return on investment.

We pioneered the room booking market in 2009 and our solutions have received numerous awards for innovation and design.

Today you can find our products all over the world and we keep on innovating clever workplace solutions to increase efficiency and evoke a feeling of delight for the people who use them.



AWARDS

Through the years our products have been globally recognized and awarded for their design and innovation. We're proud to be leading the way in AV & meeting room solutions!



Evoko – a super company for the 6th year in a row!

(list in Swedish business magazine Veckans Affärer of Sweden's most successful companies)

PLEASURABLE BUSINESS ADVANTAGES

FOR THE MODERN OFFICE

- Hybrid working is expected to become the norm where 2-3 days for knowledge workers are believed to be spent working remotely on average.
- Allowing the users to find and book desks, as well as making it possible to easily find where their colleagues are scheduled to work for the day, relieves the most common concerns among employees' transition into hot-desking.
- Evoko goes far beyond only room booking and offers a flexible and fully integrated solution that supports a safe return to work and helps the employees and management adapt to the hybrid office.
- Evoko provides flexible and configurable solutions for the modern office.



CLEVER WORKPLACE SOLUTIONS

Evoko takes workplace management to a new level of simplicity. Our flexible and fully integrated solutions allow you to achieve complete workplace coordination.

Room booking



Desk booking



Visitor management



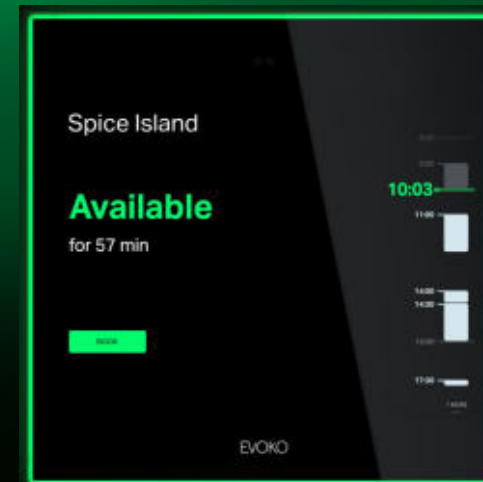
ROOM BOOKING

Evoko's room managers takes the hassle out of room booking. Thanks to the green, amber and red-light aura, you can see at a glance if the room is vacant or not. No more double bookings, confusion or interrupted meetings. Advanced analytics and insights make sure all your meeting rooms are being used in a truly effective way.



liso room manager
The complete room manager

The self-hosted suite



naso room manager
Room booking and beyond

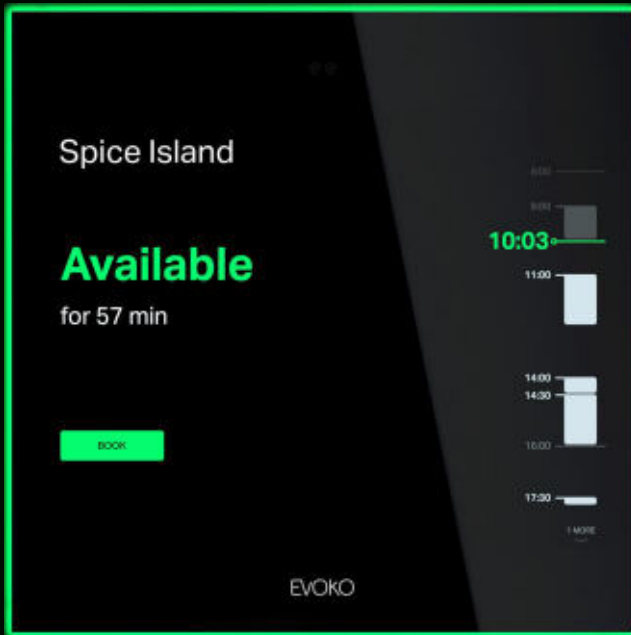
The cloud suite



Inavation Awards
TECHNOLOGY FINALIST **2021**

NASO ROOM MANAGER

Naso room manager covers everything from basic booking functionalities to an extensive range of functions that can be added by our extended room booking. Naso room manager offers a simple, yet comprehensive feature set that requires a minimal amount of maintenance thanks to the hosted solution and the custom SetApp for installation.



Cloud hosted

Easy installation without need to setup local servers. Updates are installed easily thanks to the cloud.



Scalable solution

Adapt the solution to your needs, add more sophisticated features with extended room booking.



Room status

Intuitive lighting system with three status colors. Clearly see the room status from a distance.



Multilingual support

Naso room manager provides multi language support, and adds possibility to easily switch device language during session.



Report broken equipment

Easily report fault equipment directly from the room manager display.

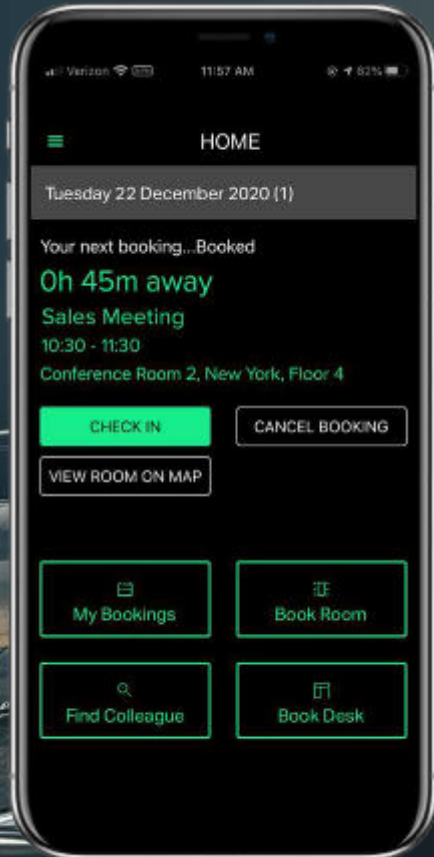


Enterprise grade security

Purpose built and dedicated hardware and software with enterprise grade security.

ROOM SERVICES

For those needing more sophisticated functionality our extended room booking license is the ideal solution.



Flexible room booking

Mobile app allows for easy and flexible room booking, with extended room search options.



Extended integration

Provide a seamless meeting experience using Teams integration or compatible room sensors.



Mobile check-in

Use the mobile app to easily and automatically check in to the meeting.



Maps

Get a clear overview of the floor plan and localize the meeting room prior to booking.



Catering

Full catering options when booking a room.



User identification

Provide extra security by allowing users to identify with PIN or RFID cards.



DESK BOOKING

With evoko desk booking, employees can easily find and book a desk, or search for where your colleagues are scheduled to work for the day.



Flexible booking

Search and book desks using our mobile app or Outlook Add-in. Depending on your needs, desks can be booked in advance or at arrival.



Find a colleague

Collaborate with co-workers by finding a colleague's booked location.



Maps

Maps lets employee's view floor plans, and find the way to their desk.



Location preferences

Set your preferred location & floor. When searching for desks, preferred locations will appear first.



Notifications & alerts

Real-time notifications and reminders for bookings, check-in, and cancellations for no-shows.



Manage bookable desks

Depending on your needs, desks can be booked in advance or at arrival.

VISITOR MANAGEMENT

Evoko visitor management system interacts with your visitors to automatically identify them and notify the host of their arrival.



Pre-screening

Provide social distancing information to visitors, and get visiting terms and conditions approved.



Quick sign-in

Quick sign-in process provided by AI-powered facial recognition. Visitors can also sign in on arrival using a given code.



Badge printing

Optional printing¹ of visitor badges with photos can improve security.



Dashboard analytics

Understand visitor behavior with detailed reports, including critical contact tracing information.



Real-time notifications

Alert hosts via email when visitors arrive.



Customizable branding

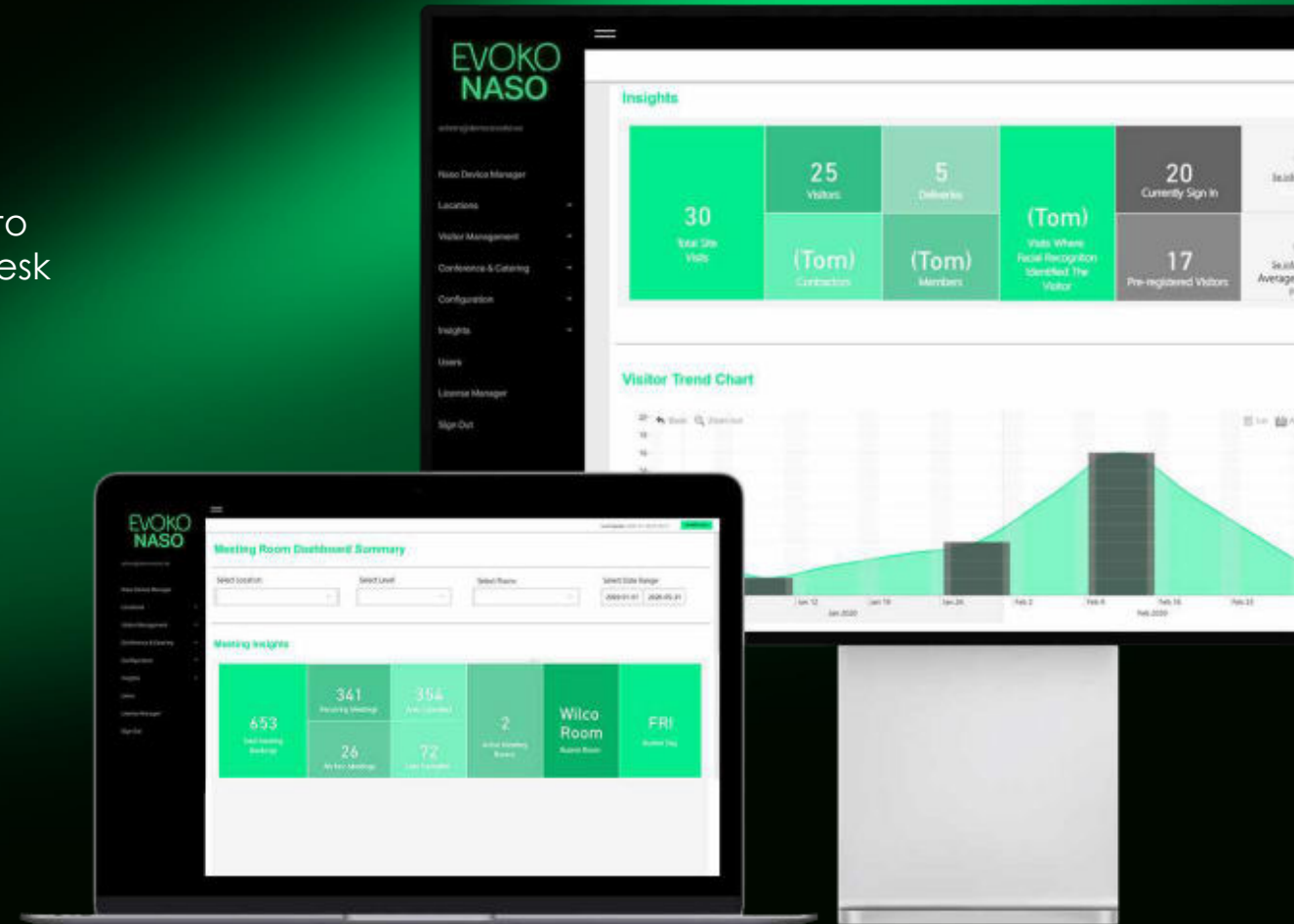
The Guava app is compatible with iPad for easy setup and quick deployment, and can easily be customized for your brand.



INSIGHTS & ANALYTICS

Maximize the potential of the building with insights reports into many aspects of space utilization within the office such as desk and room usage reports, to visitor management.

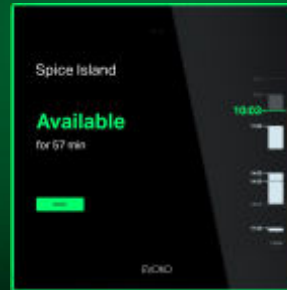
- Contact tracing insights
- Bookable desk insights
- Meeting room insights
- Visitor management insights



TOOLS

Modern work life requires a lot of flexibility. To support you in the best possible way regardless of when, where or how you want to manage your bookings, we offer a wide range of tools.

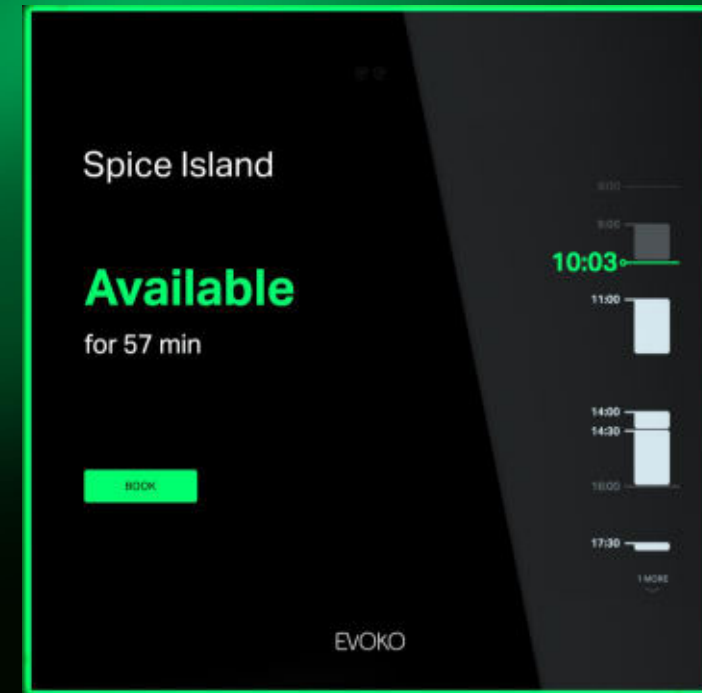
- Naso room manager
- Outlook add-in
- Naso Mobile app
- Guava iPad app
- Dynamic maps
- Naso Admin Portal



NASO ROOM MANAGER

The naso room manager covers everything from the basic booking functionalities to an extensive range of functions that can be added by our extended room booking.

Naso room manager offers a simple, yet comprehensive feature set that requires a minimal amount of maintenance thanks to the Evoko-hosted solution and the custom SetApp for installation.



OUTLOOK ADD-IN

Naso Outlook Add-in can be used to provide additional features such as searching for rooms based on resources or managing catering.



Room finding

Search and find a meeting room with your preferred seating capacity or room type.



Book a desk

Search and book a desk in just a few clicks.



Select resources

Filter your search with different types of resources such as air conditioning, video conference equipment and more.



Find a colleague

Collaborate with co-workers by finding a colleague's booked location.



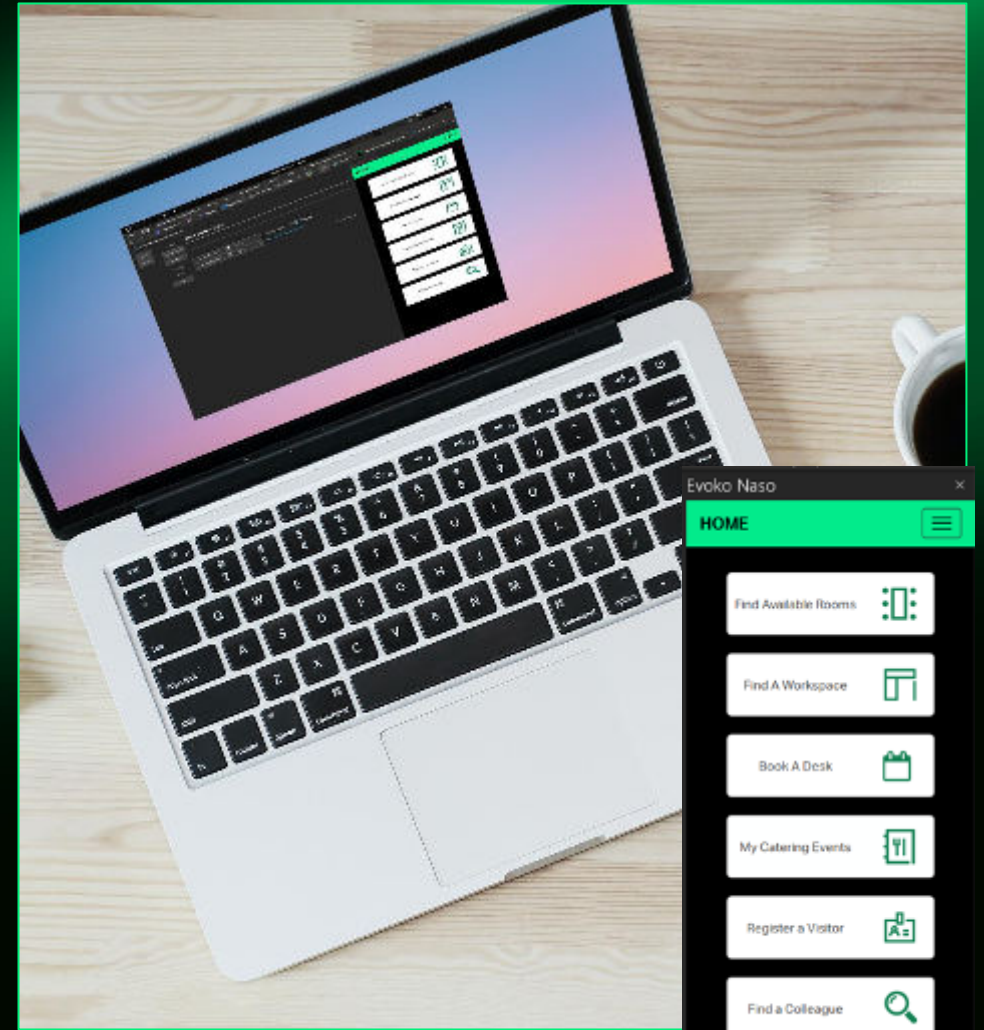
Register visitors

Register a visitor directly from your screen.



Catering

Manage your catering events.





NASO MOBILE APP

The naso mobile app is the companion app for naso, available with extended room booking and desk booking.



Easy booking

Depending on your needs, desks and rooms can be booked in advance or at arrival.



Mobile check-in

Use the mobile app to easily and automatically check in to the meeting.



Notifications & alerts

Real-time notifications and reminders for bookings, check-in, and cancellations for no-shows.



Find a colleague

Collaborate with co-workers by finding a colleague's booked location.



Location preferences

When searching for desks, preferred locations will appear first.



Manage bookable desks

Pre-determine what desks can be used and booked.

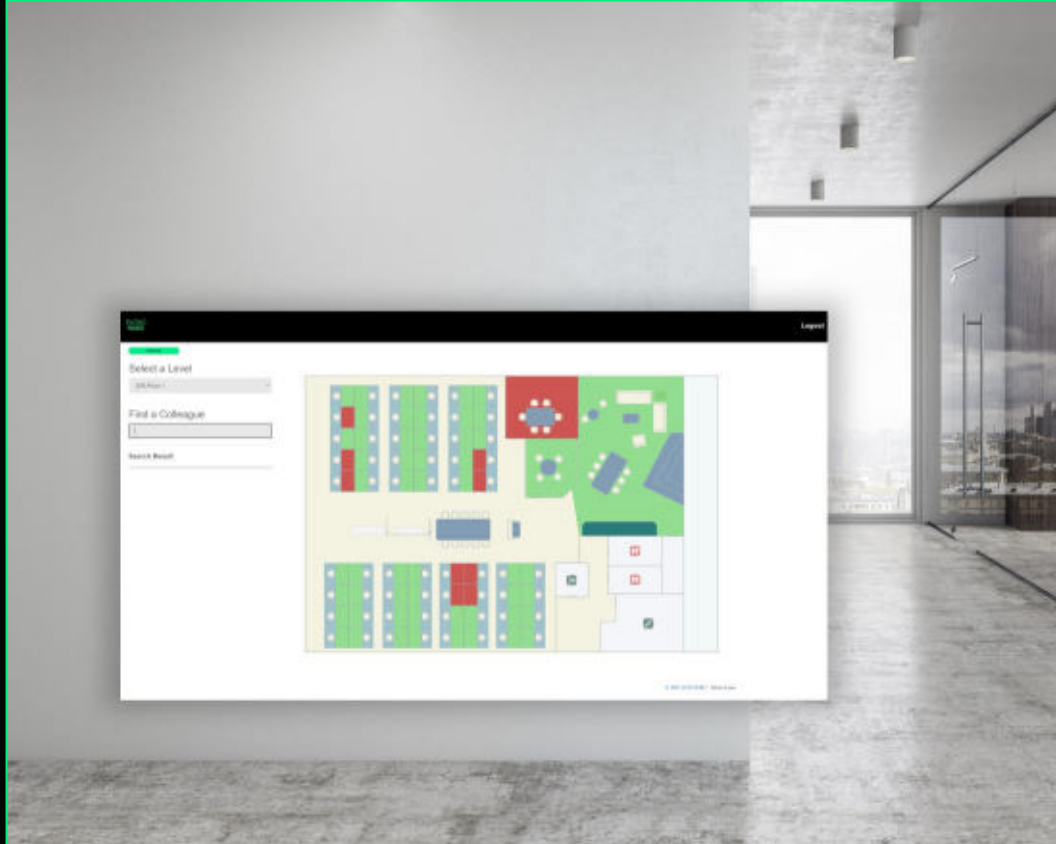
GUAVA IPAD APP

The guava ipad app interacts with your visitors, contractors, deliveries and employees to automatically identify them and notify the host of their arrival.

The iPad app uses customizable branding and facial recognition for visitor registration.



Guava



DYNAMIC MAPS

Using dynamic maps, it is possible to guide visitors and employees on their floor-plans and see available spaces, or search for a colleague.



Floor plans

Switch between floor plans to view room and desk occupancy status.



Find a colleague

Collaborate with co-workers by finding a colleague's booked location.



Available desks

View where the desk is located on a map prior to booking.



Room status

Get an overview of which meeting rooms or desks that are available or occupied.

WORKPLACE MANAGEMENT

Within naso admin portal, it is easy to setup and administrate your company real estate structure.

- Administrate your different locations
- Manage visitor information
- Conference & catering settings and options
- Meeting room settings
- Insights & data
- Administrate user settings



SOLUTIONS TAILORED FOR YOUR NEEDS

Evoko provides flexible and scalable solutions, that are easy to adapt to your needs within the workplace.

| | | Products | Tools | Hosting & Support | Naso device ¹ | Outlook sync | Outlook add-in | Naso mobile app | Dynamic Maps ² | Guava ipad app | Insights & analytics |
|--------------------|-------------------|----------|-------|-------------------|--------------------------|--------------|----------------|-----------------|---------------------------|----------------|----------------------|
| ROOM BOOKING | Room hosting | | ● | | | | | | | | |
| | Naso room manager | | | | Basic | ● | | | | | Basic |
| | Room services | | | | Complete | ● | ● | ● | ● | | Complete |
| DESK BOOKING | Desk hosting | | ● | | | | | | | | |
| | Desk services | | | | | | ● | ● | ● | | ● |
| VISITOR MANAGEMENT | | | ● | | | | ● | ● | | ● | ● |

1) Device is purchased separately
2) Also requires Dynamic map license



A SAFE RETURN TO THE OFFICE

Naso room manager goes far beyond only room booking and is a flexible and fully integrated solution that supports a safe return to work and helps the employees and management adapt to the hybrid office.

Reduce the risk of spreading

- Block desks from being booked to keep a safe distance
- Track the number of meeting participants
- Contactless check-in to meetings
- Visitor pre-screening questionnaire and social distancing information

Contact tracing if someone has been infected

- Contact tracing reports with several layers of granularity
 - Who was in the building at the time? (employees and visitors)
 - Who had checked in to the same meeting room?
 - Who had checked in to a desk nearby?

Adapt to the new normal

- Analytics and insights to optimize resource use based on new work habits and patterns
 - When are people in the building?
 - What meeting rooms are being used and when?
 - How many are in the meeting rooms vs room capacity?
 - Are rooms with certain technologies such as video conference in higher demand than other rooms?
 - How many desks are needed?
- Enable easy booking of both desks and meeting rooms
- Track usage of and show availability for ad-hoc spaces



SCALABLE SOLUTION WITH TRUSTED SECURITY

Evoko's room booking solutions have been used worldwide since 2010 in many industries where security is of the highest level.

This list includes governments, banks, and defense contractors.

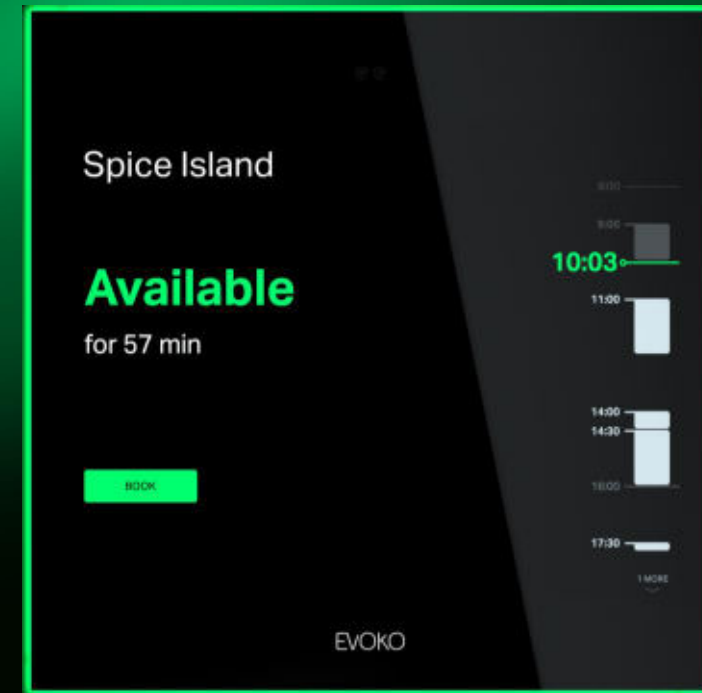
Security is a top priority for evoko and naso room manager has been specifically developed to be a highly secure, enterprise grade solution, following the best global security practices and guidelines.

Naso room manager has successfully passed penetration tests (PEN-tests) by 3rd-party experts before release, including a 360-degree assessment of all components.

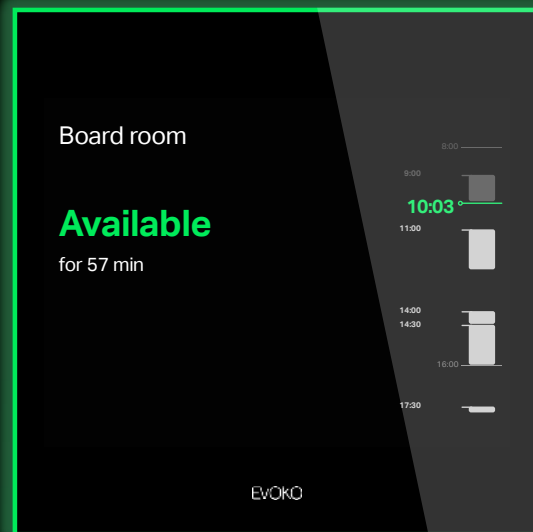
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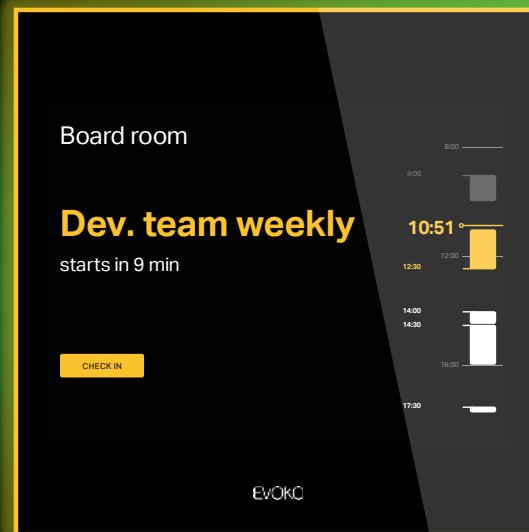
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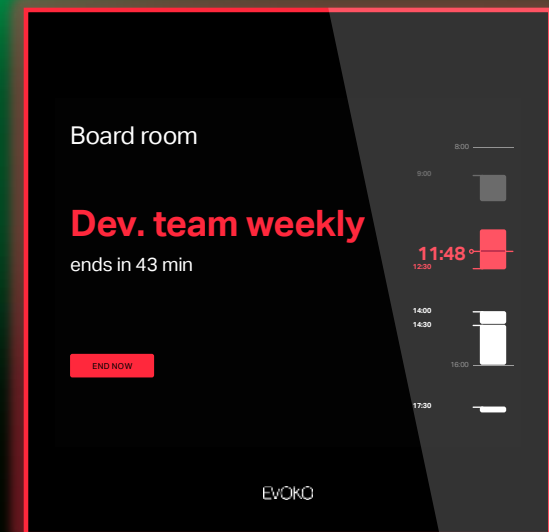
THREE STATUS COLORS



Green - room is available for more than 10 minutes



Yellow - a meeting is about to start within 10 minutes and/or the room requires check-in

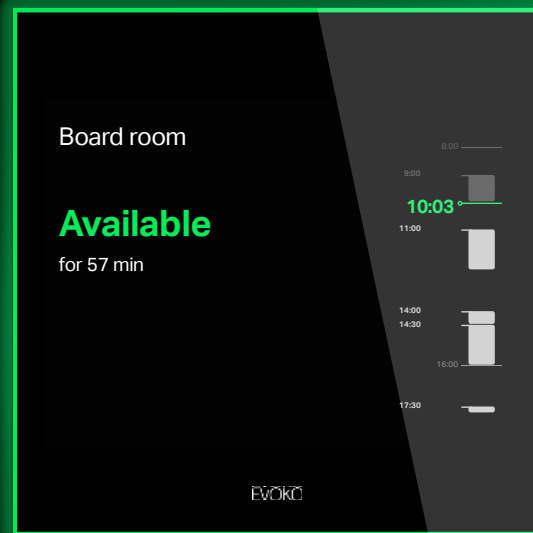


Red - room is occupied

DISTANT AND CLOSE VIEW

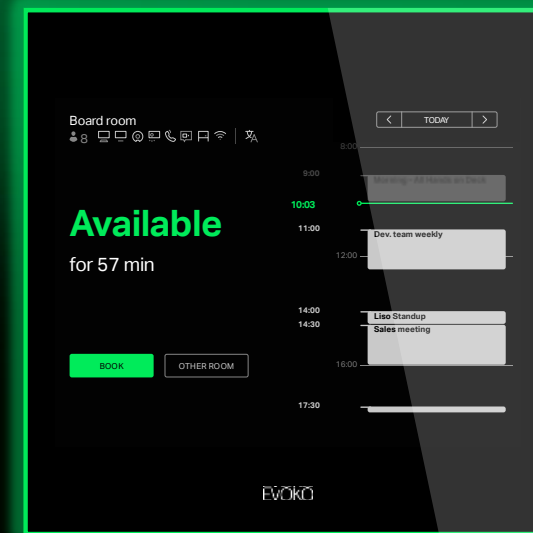
Naso room manager has built in sensors to detect if a person is in proximity. It then uses that information to display two different display modes – distant or close view.

DISTANT



Room name, status and current time shown in a larger font.

CLOSE

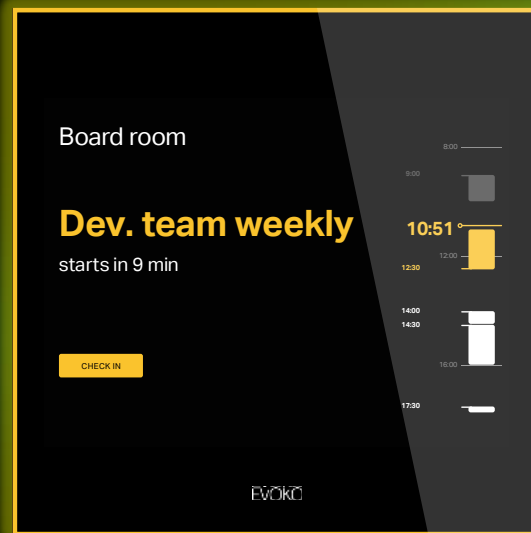


Detailed view with access to action buttons.

DISTANT AND CLOSE VIEW

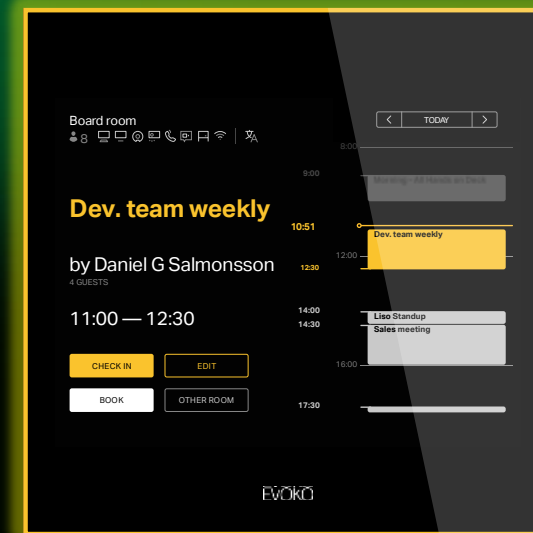
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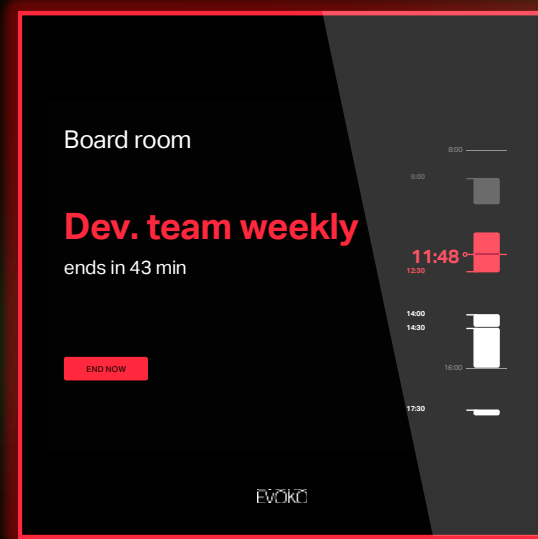


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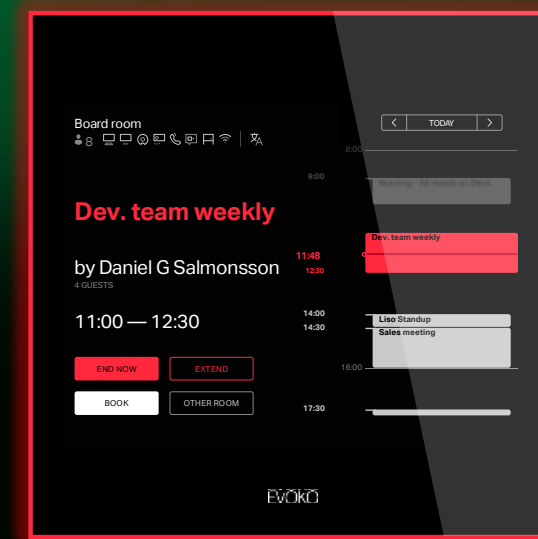
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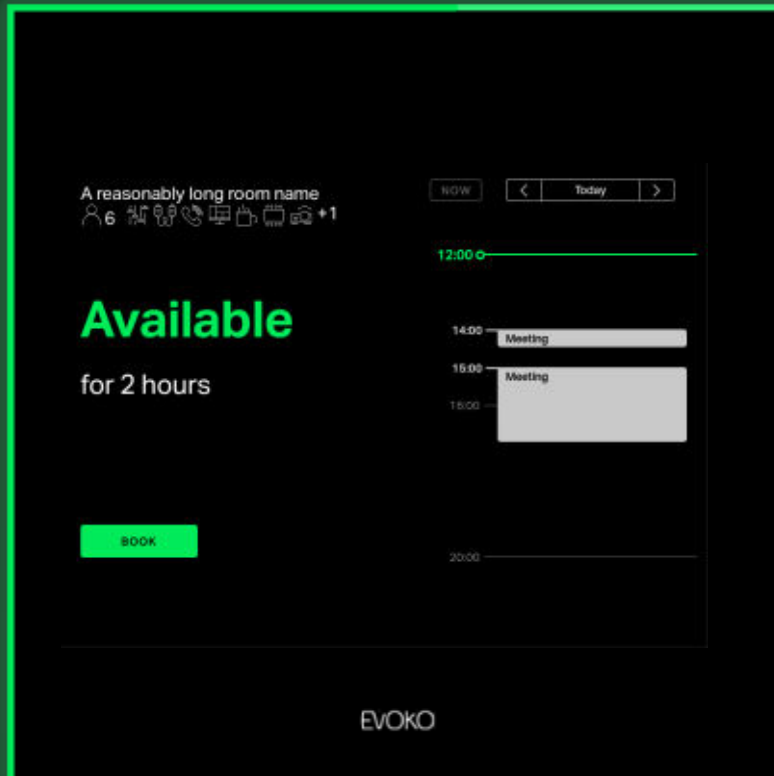


Detailed view with access to action buttons.

BOOK AN INSTANT MEETING

To book a meeting on the Naso room manager simply press book and use the timeline or chevrons to adjust the time.

With extended room booking, it is possible to prompt for on-screen authentication with a 4–9-digit PIN or an RFID tag being scanned in the bottom right corner.

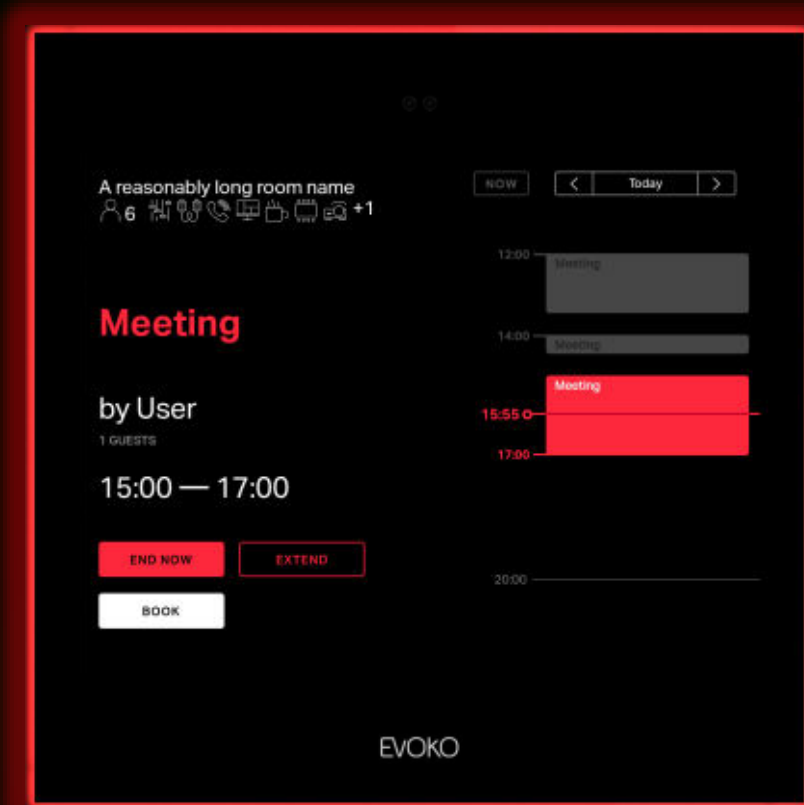


EDIT AN ONGOING MEETING

Walk up to the naso room manager to change the view to Close View.

End now - appropriate when your meeting ends early. This will shorten the meeting to the same minute it got ended and make the room free for others to book.

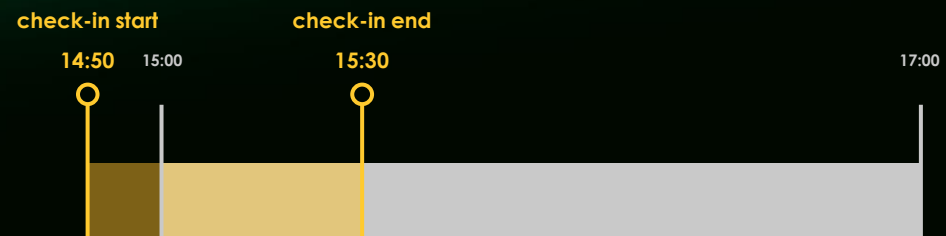
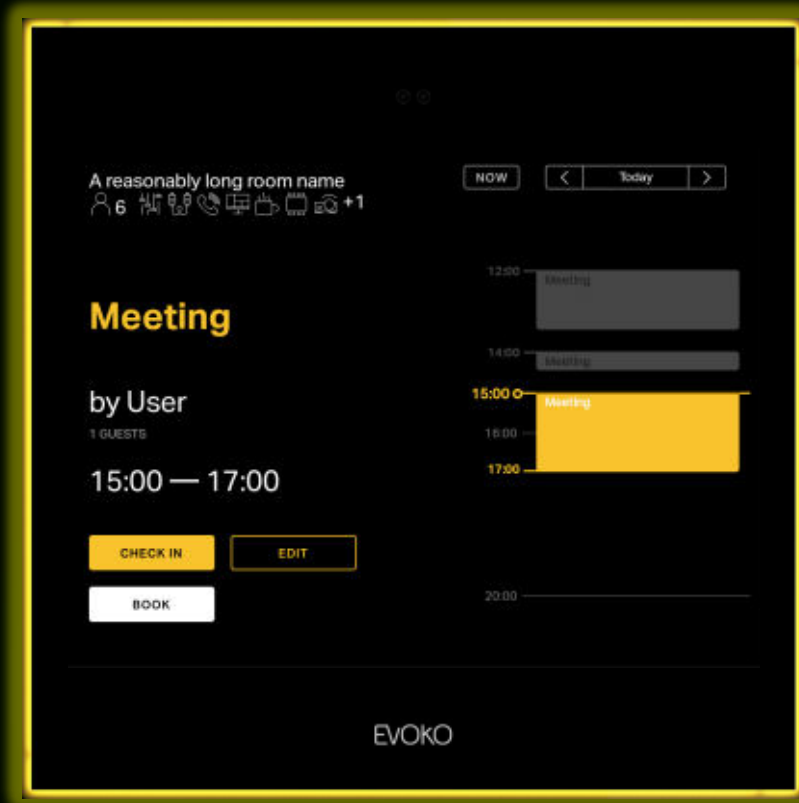
Extend - appropriate when your meeting runs for longer than originally scheduled. This will prompt the option to extend the meeting with either 15, 30, 45 or 60 minutes.



CHECK-IN TO MEETINGS

Check-in is a great way to prevent "ghost meetings".

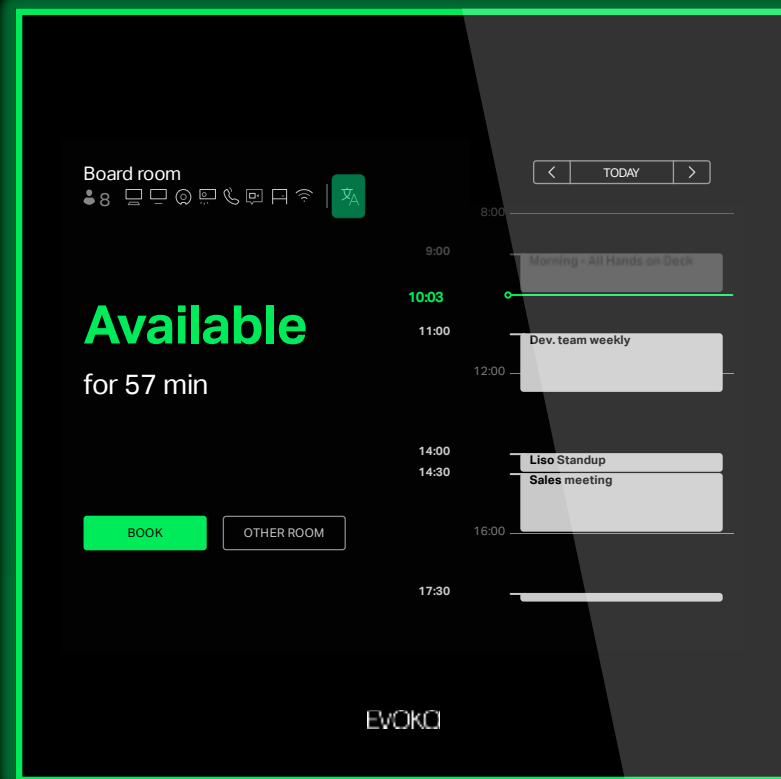
When enabled, check-in will be available on the nasa starting **10 minutes before** the meeting starts until **30 minutes after**.



QUICK CHANGE SESSION LANGUAGE

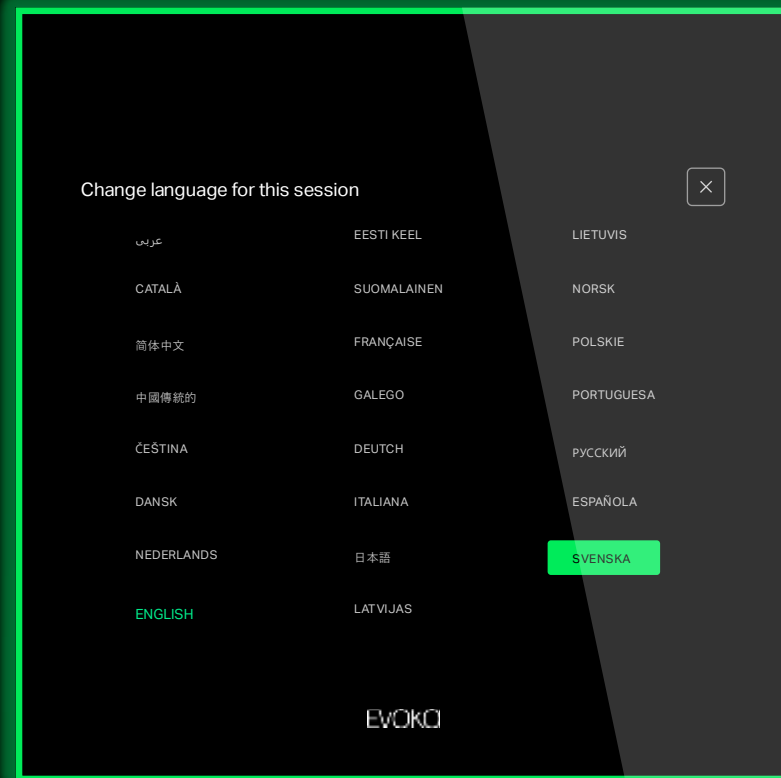
With naso room manager, it is possible to temporary change language directly on the panel.

To quickly change the language displayed on naso room manager, click on the language icon.



QUICK CHANGE SESSION LANGUAGE

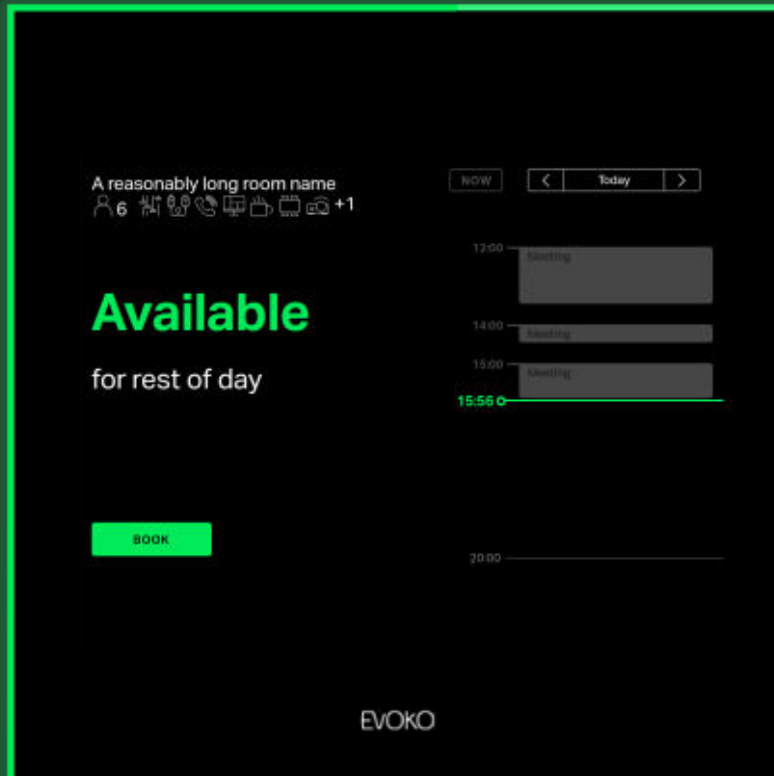
Choose your language to be shown until the naso room manager goes back to Distance view again.



REPORT ROOM EQUIPMENT

Reporting room equipment on naso room manager can be a good way of signaling to others that there are room equipment issues and notifies the person responsible through an automated email.

To report equipment on naso room manager **press the room equipment icons** in the top left corner, **highlight the equipment you'd like to report** by tapping the icons and press **report** to submit.



ADMIN MENU



- **Reboot** - reboots naso room manager.
- **Diagnostics** - opens a diagnostics app containing some utilities for testing hardware aspects.
- **Licenses** - shows a list open sources licenses for legal compliance.
- **Reset now** - resets naso room manager back to factory settings and wipes the existing configuration.
- **Equipment management** - clear reported room equipment or report issues by tapping the icons and pressing update.

VISITOR MANAGEMENT

Evoko visitor management system interacts with your visitors to automatically identify them and notify the host of their arrival.



Pre-screening

Provide social distancing information to visitors, and get visiting terms and conditions approved.



Quick sign-in

Quick sign-in process provided by AI-powered facial recognition. Visitors can also sign in on arrival using a given code.



Badge printing

Optional printing¹ of visitor badges with photos can improve security.



Dashboard analytics

Understand visitor behavior with detailed reports, including critical contact tracing information.



Real-time notifications

Alert hosts via email when visitors arrive.



Customizable branding

The guava app is compatible with iPad for easy setup and quick deployment, and can easily be customized for your brand.



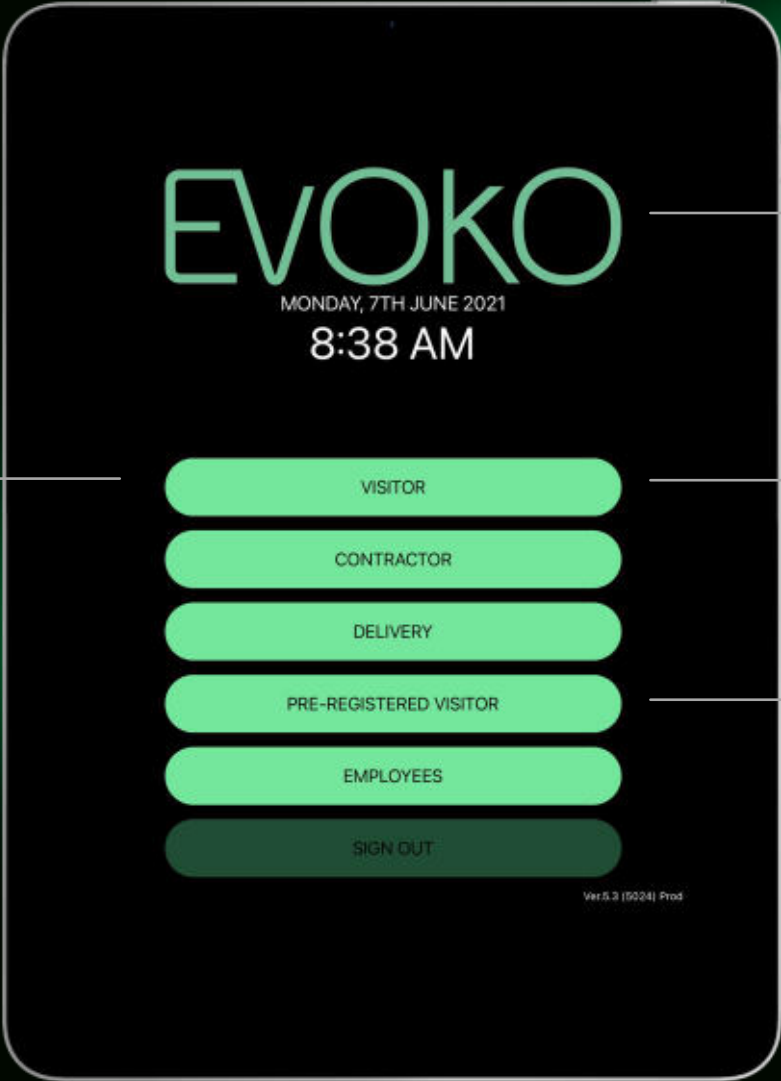
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The iPad app uses customizable branding and facial recognition for visitor registration.



Guava

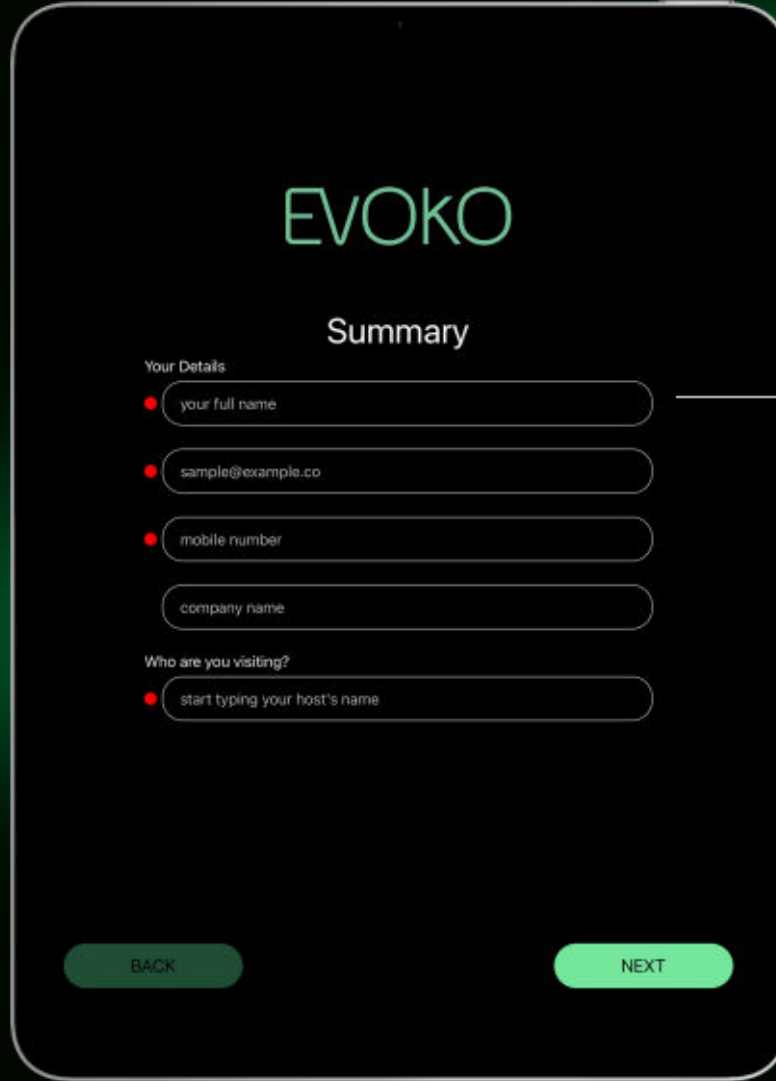


Clear and easily accessible options for visitor registration, deliveries, employees etc.

Change image to company logo.

Possible to customize colors to match company brand.

Pre-register a visitor lets the visitor sign in quickly on arrival using a given code.



The image shows a mobile application interface for EVOKO. At the top, the word "EVOKO" is displayed in a large, light green, sans-serif font. Below it, the word "Summary" is centered in a smaller, white, sans-serif font. The form is divided into two sections. The first section, titled "Your Details" in small white text, contains four input fields, each with a red dot on the left and a light green placeholder text: "your full name", "sample@example.co", "mobile number", and "company name". The second section, titled "Who are you visiting?" in small white text, contains one input field with a red dot on the left and a light green placeholder text: "start typing your host's name". At the bottom of the screen, there are two rounded rectangular buttons: a light green "BACK" button on the left and a light blue "NEXT" button on the right. The entire interface is set against a dark background with rounded corners.

Let your visitor or employee add their information and choose their host.

Guava uses AI-powered facial recognition that, when enabled, automatically fills in all details for employees or returning visitors.

Terms And Conditions

How visitors can help prevent the spread of COVID-19



Stay home if you have any symptoms

Do not visit if you feel ill, even if you only have mild symptoms. This will keep you from infecting others.



Wash your hands regularly.

Wash your hands with soap and water before, during and after the visit for at least 20 seconds. Use hand sanitizer if you are not able to wash your hands.



Keep your distance

Even if the person you are visiting has been vaccinated, you still need to keep your distance from other people - both indoors and outdoors.

Old age is the main risk factor for serious illness from COVID-19. We all have a responsibility to protect older people from infection.

Public Health England, 16/03/2020



Ask the staff

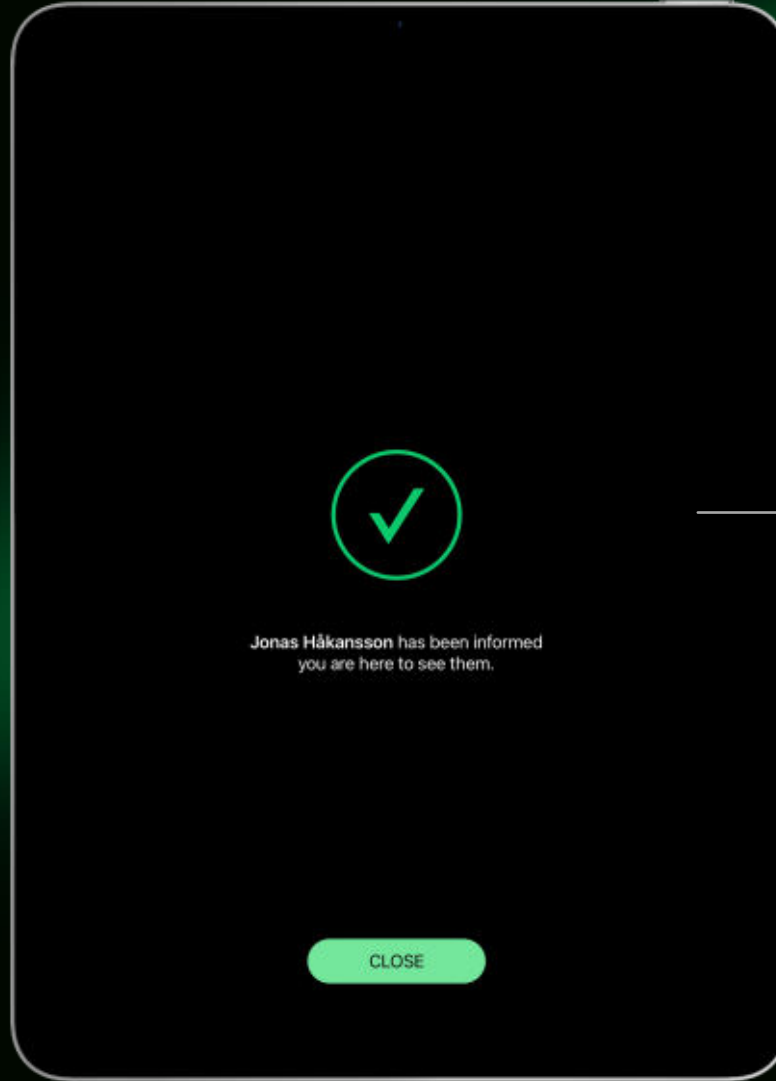
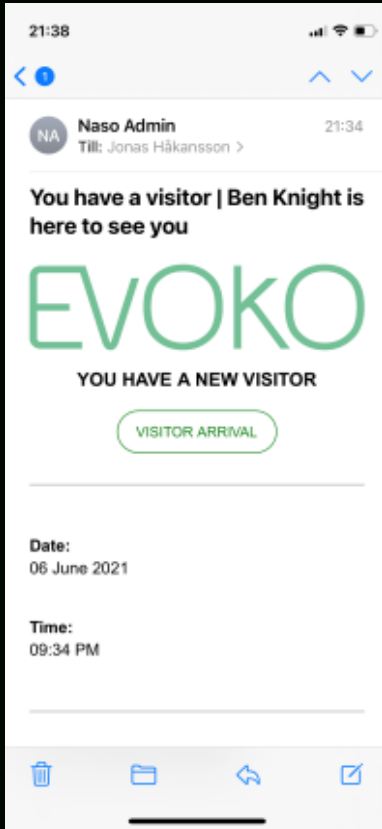
There are local procedures for visits, therefore ask the staff about the procedures that apply at the care home.



BACK

ACCEPT

Provide social distancing information and/or company policies before visitors arrive on site.



A notification will be sent to the host, informing that the visitor, contractor or delivery has arrived.

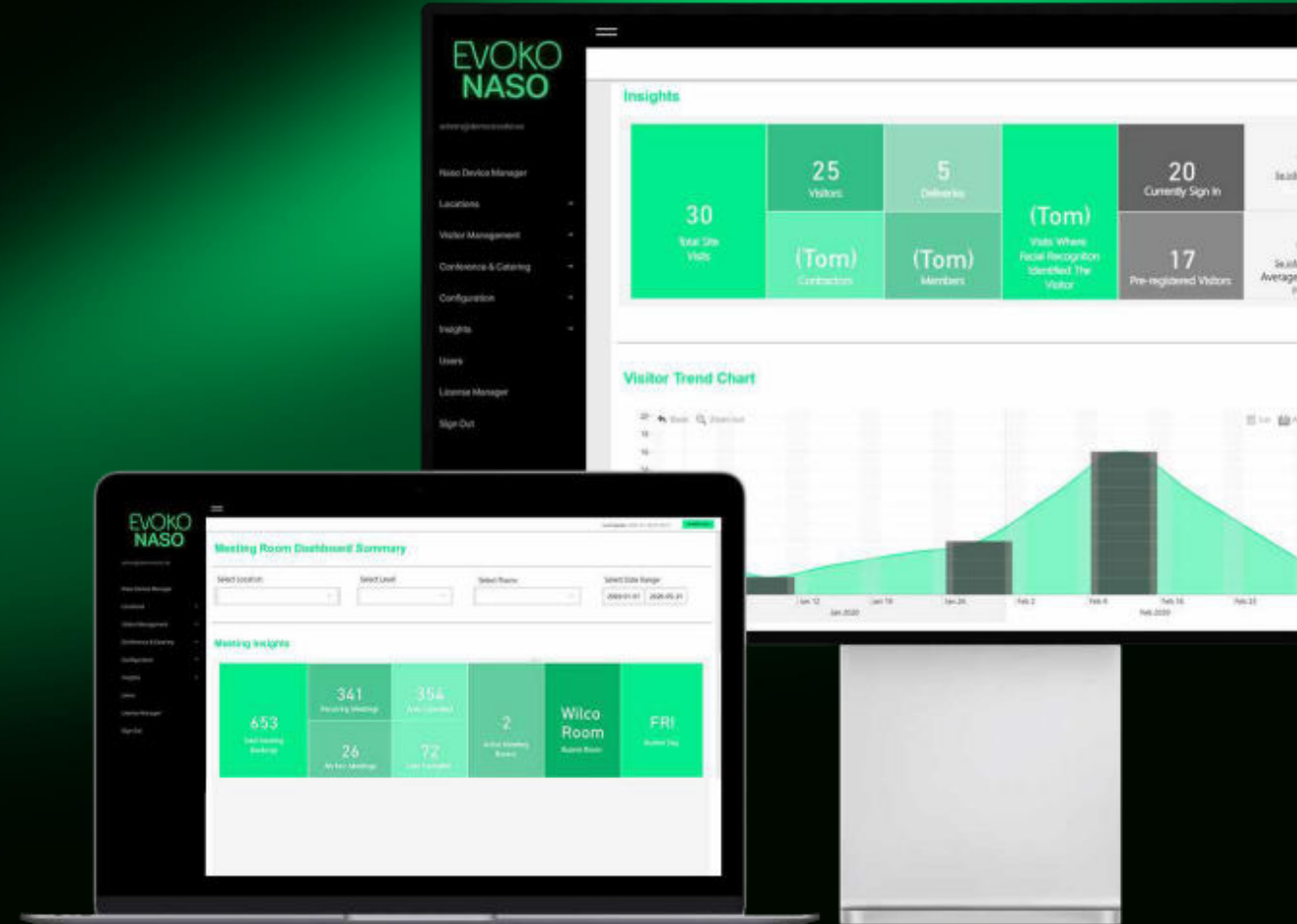


Optional printing of visitor badges with photos can help improve security.

REAL-TIME DATA AND ACTIONABLE INSIGHTS

Maximize the potential of the building with insights reports into many aspects of visitor management.

- Contact tracing insights
- Visitor management insights
- Provide social distancing information to visitors
- Who was in the building at the time? (employees and visitors)
- Optimize resource use based on work habits and patterns



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